

District Liaison Interview Questions

Systems Change - Leadership

1. What did you see as your role in facilitating implementation of PS/RtI in your district?

Potential Prompts for Follow-Up:

- Developing consensus among school and district personnel?
- Communication with school and district personnel?
- Liaison with SBLTs and DBLT?
- Setting vision?
- Participation in meetings?
- Allocation of resources?
- Alignment with other initiatives?

2. What things facilitated implementation of PS/RtI in your district? What things acted as barriers?

Potential Prompts for Follow-Up:

- District policies and procedures?
- State policies and procedures?
- Professional development?
- Data systems?
- Scheduling?
- Time?
- Technology?
- Funding?
- Personnel?
- Support (e.g., coaches, district personnel, Project personnel)?

3. How did you see implementing PS/RtI as supporting your district's mission and goals? In what ways did you see the model as not supporting them?

Potential Prompts for Follow-Up:

- AYP?
- District Improvement Plan?
- K-12 plan?
- Pupil Progression Plan?
- District values and philosophy?
- Other initiatives?

4. What portion of the following was consistently dedicated to PS/RtI issues in your district?
 - Staff meetings?
 - Departmental meetings?
 - District strategic planning?
 - Other?
5. What types of activities did you engage in with the District Leadership Team (DLT)? What supports did you receive from the DLT? What types of support (i.e., to your schools) from the DLT do you believe is important in order to implement PS/RtI in your district's schools?
6. What types of support did you provide to the DLT to facilitate PS/RtI implementation in your district's schools?

Coaching

1. Describe your relationship with PS/RtI Coaches in your district (i.e., how did you work with them to facilitate PS/RtI implementation?).

Potential Prompts for Follow-Up:

- Collaborative planning and problem solving?
 - Data analysis and use?
 - Regularly scheduled meetings?
 - Specific roles and responsibilities assigned/developed?
2. How important were your PS/RtI Coaches to implementing the model in your district?

Potential Prompts for Follow-Up:

- In obtaining buy-in from school and district personnel?
 - In building the skills of school and district personnel?
 - Ensuring steps of the model were implemented during meetings?
3. In what activities did your coaches engage that were critical to helping facilitate implementation? What would you have liked to see your coaches do, or do more of, to facilitate implementation?

Potential Prompts for Follow-Up:

- Facilitating problem solving meetings?
 - o School level?
 - o District level?

- Professional development?
 - o School level?
 - o District level?
- Data collection, analysis and interpretation?
 - o School level?
 - o District level?
- Communication?
 - o School level?
 - o District level?
- Support to personnel engaging in problem solving activities?
 - o School level?
 - o District level?
- Planning and problems solving of implementation issues?
 - o School level?
 - o District level?

Parent Involvement

1. In what ways have efforts been made to involve parents in your district's implementation of PS/RtI?

Potential Prompts for Follow-Up:

- What specifically has the district done to communicate with all parents about PS/RtI?
- How has input been solicited from parents?

2. How has the district promoted parental involvement in PS/RtI among your schools?

Potential Prompts for Follow-Up:

- How has your district emphasized the importance of parent involvement to school personnel?
- How has professional development focused on parental involvement?

3. To what extent have any of the following methods been used to disseminate information to parents about PS/RtI:

- a. Website?
- b. Newsletter?
- c. Hotline?
- d. Report cards/progress reports?
- e. Other?