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| **School:** |  | | **Meeting Dates:** |  |
| **Team Members:** |  | | | |
| **Establish a Priority and Define the Desired Outcome** | | | | |
| Guiding questions to consider when reviewing SAM data:   * Which domains represent areas of strength for our school?   + How might we celebrate or recognize these strengths? * Which domains represent potential areas for improvement?   + Which SAM items within those domains are contributing to the lower domain rating? * Which domain or SAM items should we prioritize for improvement (record below)?   Consider the following:   * + Which is most foundational?   + Which is most impactful?   + Which is actionable? * How will addressing these prioritized areas align with school improvement goals? | |  | | |
| Prioritized domain or SAM item(s): | |  | | |
| Desired outcome, by when, and how it will be measured: | |  | | |

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| **Action Plan to Improve Implementation** | | | | |
| **Action/Activity** | | **Who is responsible?** | **By When?** | **Status:**  **In-Progress or Complete** |
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| **Evaluation of Action Plan and Next Steps** | | | | |
| Were all actions/activities completed?  Did we make improvements within the identified domain or SAM item(s)?  What are our next steps? |  | | | |